



Hart CARES Resources

Keep your voters and poll workers safe with these important resources.

Cleaning Hart Voting Equipment

Maintaining a safe and healthy polling place requires adhering to best practices outlined below to ensure voting equipment functions properly.

Touchscreens and other contact surfaces of Hart Verity equipment should be cleaned using a clear Isopropyl Alcohol / De-ionized water-based solution using a lint-free wipe. To clean and sanitize it is best to use a 70/30 mix solution, 70% isopropyl alcohol and 30% deionized water. Do not use other ingredients or fragrance-based solutions.

To ensure cleanliness and to avoid damage to Hart equipment, follow these best practices:

- ▶ Wipe polling place devices and booths with a lint-free cloth that has been slightly dampened with 70% clear isopropyl alcohol (prepackaged alcohol wipes are fine). It is best to do this after each voter uses the equipment.
- ▶ To avoid spotting, make certain that equipment screens are wiped dry. Do not spray or pour cleaning solutions on equipment, and do not leave puddles.
- ▶ Do not use any other type of ammonia, bleach or detergent-based solutions on Hart equipment, as these will be harmful to the touchscreens or the plastics surrounding the displays.

Required Supplies

- ▶ 70/30 Clear Isopropyl Alcohol
- ▶ Lint-free wipe

How to Clean

To clean and sanitize Hart equipment wipe down surfaces only with a clear Isopropyl Alcohol/water based solution using a lint-free wipe. Wipe screens dry.

▶ **IMPORTANT: Sanitization and Paper Ballots/Duo PVR Paper**

Both paper ballots and Duo PVR paper can become damaged and rendered unscannable if they become wet from hand sanitizer or alcohol-based sanitizing solutions. Hart encourages jurisdictions to provide hand sanitizer at the polling place exit, but not to voters prior to handling paper ballots. Liquids, including hand sanitizer, can smear paper ballots of any type and make them unreadable.

Touchscreen Styluses

For customers who would prefer to provide a disposable touchscreen stylus or a reusable stylus that is sanitized after each voter use, do not use a stylus with a point. Long Q-tip® type disposable styluses work well, for example.

Additional Recommendations:

- ▶ Provide single-use, disposable, ear covers for device headphones, and replace them after each voter.
- ▶ Remind poll workers and staff at voter check-in stations to regularly wash their hands with soap for at least 20 seconds and wipe down voter check-in equipment and polling place contact surfaces throughout the day.

Visit our COVID webpage for additional information on all the Hart COVID readiness resources AND for one-stop access to the latest guidance, best practices and recommendations from organizations like CISA, EAC and NASED

hartintercivic.com/covid-19-and-clean-equipment

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